

SHEFFIELD CITY COUNCIL

OFFICER EXECUTIVE DECISION RECORD (Non Key)

The following Category 2 decision was taken on 4th September 2020 by an authorised Director from the Coronavirus (COVID-19) Incident Management Group, in accordance with the Council's Covid-19 Decision Making Schema.

Date notified to all Members: 21st September 2020

Decisions under the “**Making decisions during the Covid-19 crisis: Sheffield City Council Schema**”, made as an urgent response to issues connected with the coronavirus crisis, have been removed from the call-in process, and are therefore not subject to call-in for scrutiny.

1. **TITLE**

To approve communications on disposal of PPE.

2. **DECISION TAKEN**

To approve consistent communications to staff on disposal of PPE.

3. **Reasons For Decision**

Trades Unions asked for guidance that is consistent across portfolios on the disposal of PPE.

Specific issues they wanted addressing:

- Disposal of PPE in service users' homes
- Disposal of PPE by R&M.

4. **Respective Director Responsible for Implementation**

Director of Human Resources & Customer Services